

Agency Fee Schedule

Effective July 31, 2019

Appendix B



	Domestic Adoption Agency Placement Program	Agency Assisted Adoption	Adoptive Home Study, Education & Post Adoption Services Only
Registration Fee Payment with Application*	\$700	\$700	\$800
Adoption Preparation Payment with Application*	\$850	\$850	\$850
Adoption Preparation Final Payment At Second Visit	\$1,250	\$1,250	\$1,350
Total Adoption Preparation Base Fees**	\$2,800	\$2,800	\$3,000
Networking Package Fee At home study approval	\$4,200	+/- \$4,200 depending on timing of match and AOI Services Rendered	-----
Program Fee*** At Match	\$6,300	-----	-----
Designated Agency Adoption Fee 50% retainer, 50% at placement	-----	\$14,700	-----
Placement Fee Upon Placement	\$14,175	-----	-----
Agency Attorney Fee	\$2,875 Base	Separate, paid directly to attorney	-----
Total	\$30,350	\$17,500-21,500	\$3,000

*Initial payment due with application is Registration and First Adoption Preparation Fee totaling \$1,550.

** This includes all required adoption preparation classes and 2 post-placement supervisory visits, except as otherwise noted in Other Fee Assessments.

***This fee is due at match, and only due with an agency match.

Other Fee Assessments

Effective July 31, 2019

Service	Fee	Explanation
International Adoptive Home Study	Adoptive Home Study fees +\$450	Clients seeking an International Adoptive Home Study will follow the fees for an adoptive home study paying the registration fee and adoptive home study fee. In addition, clients will pay a fee to cover additional Hague Compliant Adoption Education and one additional post-adoption supervision visit and report. Additional post-adoption supervision visits will be billed separately.
Adoptive Home Study Update/Revision (Circumstantial)	\$425-\$525	The Indiana Family & Social Services Administration considers an adoptive home study to be valid for one (1) year. If a child has <u>not</u> been placed with Client(s) by the 1 year anniversary date, <i>Adoptions of Indiana</i> will update the adoptive home study. An adoptive home study requires updating if there is a substantial change in the family or their living environment. An example of this would be a change in the prospective adoptive family's health, financial status, or if the family has moved to another residence after the document has been completed. An adoptive home study requires revision if a prospective adoptive family chooses to change the type of placement they are requesting. An example of this would be a change of age range, race, or changing to request a special needs placement after the document has been completed.
Additional Post-Placement Visits	\$290/each	Post-placement supervision services are a required service and are included in the Adoption Preparation fees. Two post-placement supervision visits are included in your fee package. Additional post-placement supervision visits may be required and are at the sole discretion of the agency staff. If more visits are required (i.e. Agency concern or sending State's requirements) additional post placement visits will be billed individually.
Expediting Fee	\$630	Expediting is necessary <u>only</u> when a placement is within six weeks and the adoptive home study has not yet been initiated. <u>Fee is due with the initial payment.</u>
Expenses	Per item \$50/hr. staff travel .60/mi. .60/mi.	In addition to fees paid in prior sections, Client(s) shall be responsible to reimburse <i>Adoptions of Indiana</i> for any expenses incurred by the agency on their behalf, such as out-of-pocket expenses for such things as, but not limited to, parking fees, criminal clearances, Federal Express, express mail, and courier services. When agency staff are required to travel to other locations (eg. Client's homes [expectant/birth parent or adoptive parents], hospitals, and other locations) there is a staff travel fee. <u>Two hours of staff travel are included in the Adoption Preparation fees.</u> After two hours Clients will be billed for staff professional travel along with mileage reimbursement @ .60/mi. There is a minimum mileage reimbursement fee of \$15/trip. Agency Full Placement clients are not charged for staff professional travel time or mileage fees to meet expectant parents or birth parents. These expenses are covered in networking and match fees as cost sharing within our client base. (Continued next page)

		Clients with an Agency Assisted Adoption are not charged for staff professional travel time to meet expectant parents or birth parents. They are, however, charged for mileage at the current rate/mi. Please note that mileage charges will continue to accrue when AOI staff are providing post-placement counseling to birth mothers even after finalization. A retainer may be requested at placement to cover post-adoption mileage costs.
Returning Client Adopt. Prep. + PP Services	\$1,630 - 1,735 + Registration Fee	Clients returning to <i>Adoptions of Indiana</i> for a subsequent Adoptive Home Study and Post-Placement Services discount.
ICPC Processing with Placement	\$630	When <i>Adoptions of Indiana</i> is required to act as the Receiving Agency in an interstate adoption, the agency will coordinate services with the Sending Agency in the other state in order to comply with Interstate Compact for the <i>Placement of Children (ICPC)</i> . <u>Fee is due with second payment of the Adoption Preparation.</u>
Referral and Coordination	\$3,500	On occasion, there may be adoption opportunities presented to <i>Adoptions of Indiana</i> by other networking agencies or attorneys. If a family is matched with an expectant parent through this procedure, this fee covers matching and continued services provided by <i>Adoptions of Indiana</i> both pre and post-placement.
Voluntary Termination of Parental Rights	\$3,675	When <i>Adoptions of Indiana</i> is required to assist in an ICWA case, or act as the Sending Agency in an interstate adoption including a voluntary termination of parental rights, the agency will coordinate services with the Receiving Agency in order to comply with ICPC. In this event, <i>Adoptions of Indiana</i> is granted legal custody of the child being adopted and must consent to the finalization of the adoption in the receiving state.
Reopening Case	\$525	When clients in process put themselves on hold for 6-12 months and then return and wish to continue, \$500 will be assessed to reopen the case. After 12 months, a new home study process is required to commence at fees in effect at the time of client's return. Prior fees paid will not carryover, including those paid prior to withdrawing due to pregnancy.
Sibling Placement	Adopt. Prep+ Program + Placement Fees	When a birthmother contacts <i>Adoptions of Indiana</i> for placement of another child with the same family and Clients are not already in the process of adopting. Clients pay to update their adoptive home study and then follow the fee schedule for the Domestic Adoption Agency Placement Program located on the first page of this document.
	Adopt. Prep+ + Designated Adopt. Fees	When a birthmother contacts the Clients directly for placement of another child, and the Clients are not already in the process of adopting, Clients pay to update their adoptive home study and then follow the fee schedule for the Designated Agency Adoption, located below. Clients will also be required to pay for living expenses, which are not to exceed \$4,000, and counseling services which are described in detail below.
Expectant/Birth Parent Pre/Post Adoption Services	\$1,000-\$3,000 Retainer \$125/hr. Estimate 20 hours	Pre/Post Placement counseling and social services are available to all expectant/birth parents. Clients contracting with <i>Adoptions of Indiana</i> to only provide Adoption Preparation and Post Placement services or Interstate Adoption Services will be billed a \$1,000- \$3,000 retainer fee which includes a \$250 Intake Fee which is non-refundable. Services will then be billed hourly at the rate of \$125/hr. <ul style="list-style-type: none"> • Pre/Post Placement Counseling within 50 mi. of Indianapolis \$2,000 • Pre/Post Placement Counseling over 50 mi. from Indianapolis \$3,000 • Only Post Placement Counseling within 50 mi. of Indianapolis \$1,000

		<ul style="list-style-type: none"> • Only Post Placement Counseling over 50 mi. from Indianapolis \$2,000 <p>***Professional travel fees and mileage will also be charged (see page 2, expenses). (Continued next page)</p> <p>**For Clients contracting with <i>Adoptions of Indiana</i> to provide Agency Placement Services this service is included. Assisted Agency/Designated Placement clients will be billed for mileage charges (see page 2, expenses).</p> <p>For clients pursuing a Designated Agency Adoption, please see below.</p>
Designated Agency Adoption	Registration Fee Adoptive HS & PPS Fees + \$14,700	<p>Adoptive Parent identifies an Indiana Expectant/Birth Parent and refers her to Adoptions of Indiana. Indiana Clients must complete Adoption Preparation and Post-Placement Services with Adoptions of Indiana for Placement Services at the current fee rate.</p> <p>Clients contracting with Adoptions of Indiana receive a rate of \$14,700 which includes Expectant/ Birth Parent Services and \$4,000 of Expectant/Birth Mother Financial Assistance. Professional travel fees and mileage fees are paid additionally (see page 2, expenses).</p> <p>Legal fees are not included and will be billed separately by your attorney.</p>
Expectant/Birth Mother Financial Assistance	Not to Exceed \$4,000	<p>Per Indiana Law, \$4,000 of lost wages and living assistance may be provided to expectant women, but cannot be used as an inducement to proceed with an adoption.</p> <p>**\$4,000 is included in the Match Fee in the Agency Placement Program. Any lost wages and living expenses exceeding \$4,000 will be discussed with clients, approved by the court, and billed additionally.</p>
Step-Parent Adoptive Home Study Clearance Only	\$850 \$425	<p>Adoptive Home Study for Step-Parent with the permission of the custodial parent.</p> <p>With Court approval, Step-Parents who have been parenting their step-child(ren) for an extended time are able to receive special recognition from the Court to have an abbreviated process.</p>
Kinship or Guardianship Adoptive Home Study Clearance Only	\$1,050-1,575 \$525	<p>First generation family members adopting grandchildren, nieces or nephews. For newborn adoptions or new placements, post-placement services will be required.</p> <p>With Court approval, grandparents are able to receive special recognition from the Court that allows grandparents to adopt family members who are already residing within the home through an abbreviated process.</p>
Embryo Adoption Home Study	\$3,000	Adoptive home study specifically addressing embryo adoption. One post birth follow-up meeting is required.
Post-Placement Supervision Non-HS Client	\$850	Adoptive parents who did not complete <i>Adoptions of Indiana's</i> Adoption Preparation Program but are requesting the agency provide post-placement/adoption supervisory services will pay \$800 for up to two post-placement supervisory visits with report(s). Additional visits will be billed at \$275/visit.
Individual/Family Counseling	\$125/hour	Post adoption counseling services are available with licensed clinical social workers. All fees are private pay.

Adoption Mediation	\$130/hour	Mediation services are available when miscommunication between birth and adoptive families occur.
Adoption Reconnection Preparation	\$130/hour	Education, discussion, and role play regarding the pre-reunion, living in reunion, and moving forward. Includes book work and counseling. Mediation services and neutral meeting location services available.
Court-Appointed Confidential Intermediary	\$375	Court appointed information obtained and used to locate and contact biological parents. Report filed with court after. Websites and resources utilized to search and locate biological family.
Legal Fees	\$2,875 - \$4,325	Filing of consents, petitions and court orders. Representation for non-contested adoption. The higher fee relates to additional hearing related to protections for those with Native American ancestry (ICWA). Includes court fees. Additionally, there may be out of pocket expenses (ie. publication fees if required, fees connected with process services) that will be billed separately if necessary.
Medical Fees not covered by Medicaid or Insurance are the responsibility of the prospective adoptive parents.		

Refund Policy

Effective July 31, 2019

Adoption Preparation/Home Study Fees	Registration Fee: \$700-800	Non-Refundable, due at application
	Initial Adoption Preparation Payment: \$850	Non-Refundable after initial interview, due at application
	Final Adoption Preparation Payment: \$1,250 - \$1,350	Up to 50% refundable, dependent on services already provided. Non-Refundable after the adoptive home study draft has been written.
Networking Package Fee	\$4,200	Non-refundable, due at final adoptive home study interview.
Program Fee	\$6,300	Only paid one time, if a match doesn't move to an adoptive placement.
Placement Fee	\$14,175	Due upon receipt of invoice and within 5 days of placement. Placement fees and all other associated fees and costs must be paid in full prior to adoption finalization. If Clients decide not to finalize the adoption, 100% of the placement fee may be refunded. Clients remain responsible for all medical, legal, and all other associated fees and costs.
Additional Notes of Interest	<p>If Clients fail to properly disclose information or in any way place the agency or its programs at risk, <i>Adoptions of Indiana</i> reserves the right to terminate the adoption process without providing any refund. The Executive Director retains the right to assess individual cases and determine refunds for atypical cases.</p> <p>As a non-profit corporation, <i>Adoptions of Indiana</i> makes every effort to keep adoption a financially accessible option for its Clients. In fact, the fees for services do not cover the costs of <i>Adoptions of Indiana</i> incurs in providing counseling, casework services, outreach, and educational services to all members of the adoption circle. <i>Adoptions of Indiana</i> relies heavily on fund-raising and charitable giving for ongoing support of adoption services.</p> <p>Payment will be accepted in the form of cash, personal check or money order. <i>Adoptions of Indiana</i> also accepts all major credit and debit cards; however, Client will be asked to add a 4% service charge at the time of payment. If the 4% service charge is not added at the time of payment, Client will be billed accordingly.</p> <p>Client must keep a credit card on file with <i>Adoptions of Indiana</i> and any account 90 days in arrears will have fees due charged to the card on file, along with any applicable interest and a 4% service charge.</p> <p>All fees are subject to change.</p>	